

# AGENDA SUPPLEMENT (1)

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**Meeting:** Western Area Licensing Sub Committee  
**Place:** The Salisbury Room - County Hall, Trowbridge  
**Date:** Monday 9 July 2018  
**Time:** 10.15 am

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**The Agenda for the above meeting was published on 28 June 2018. Additional documents are now available and are attached to this Agenda Supplement.**

Please direct any enquiries on this Agenda to Lisa Pullin, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225713015 or email [committee@wiltshire.gov.uk](mailto:committee@wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225)713114/713115.

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## Further Submission from Melksham Without Parish Council – 3 July 2018

The Parish Council considered the additional elements for the Premises Licence for the Toast Office, Top Lane, Whitley, which had been omitted from the original application which had previously been sent to us to consider. The Council made the following comments:

- Amend the current OFF Sales hours to Monday – Sunday 06:00-24:00
- The addition of non-standard timings for all licensable activities Christmas Eve and New Year's Eve until 22:00
- The amendment to opening hours to include Christmas Eve and New Year's Eve until 02:30

Members considered that as this information was omitted in error by Wiltshire Council from the original application, that this had not therefore been properly advertised via the blue notices displayed in the premises and thus residents had not had the opportunity to view these proposals and make comment. **Comments:** *The Parish Council wish to see the consultation process re-started for the whole application as they feel that residents have not been properly consulted. The omission of three elements from the application means that this has not been properly advertised for 28 consecutive days via the blue notice displayed in the applicant's premises and thus residents and neighbours have not had the opportunity to comment. However, should this not happen then the Parish Council do not support the latest elements of this application and wish to see the same conditions imposed as per their previous comments, which were:*

*“Live music indoors and outdoors should finish at 11pm and that the outdoor music is acceptable as long as it is not amplified. Late night refreshments outside should only be served until 11pm. The sale of alcohol should only be served from 9am until 11pm. The opening hours outdoors should be from 6am-12pm with the last hour to be spent indoors only. These suggestions are related to the prevention of public nuisance as the proposals will exacerbate parking issues already experienced at this narrow section of Top Lane (now with the new D3 bus service there are 50 bus journeys each way per day) and the council feel it is inappropriate to have live music and entertainment until midnight in a residential area.”.*

*Cllr. Phil Alford and the Wiltshire Councillors for Premises Licencing to be copied in on this correspondence*

Separate from the consideration of this licence application, concerns were raised that no change of use planning application was sought by the applicant when the old post office was refurbished by the present owners. It was noted that the area that is now a café was previously part of a domestic house. If a planning application for a change of use had been sought when the building was being refurbished then the Parish Council would have made a comment at that time about concerns over the adequacy of parking provision to accommodate patrons of a café. Serious concerns still remain about the ability of buses to pass parked vehicles outside of the Toast Office and the fact that this could put the viability of the increased D3 bus service via Top Lane at risk if buses are struggling to get through. **Recommended:** *The Parish Council raise with Wiltshire Council Planning Enforcement the lack of change of use application to change the domestic area of the building into a café.*

Thank you for consulting us,

Kind regards,

Jo Eccleston  
Parish Officer

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Copy to:

Cllr. Phil Alford – Melksham Without North Ward

Cllr. Allison Bucknell – Western Area Licensing Sub Committee Member

Cllr. Trevor Carbin - Western Area Licensing Sub Committee Member

Cllr. Ian Thorn - Western Area Licensing Sub Committee Member